



**PLANTA International (UGA) / Plant Science (UniMi)  
Master's Degree**

**Academic year 2022/2023**

**Student's guide**

**WELCOME – BIENVENUE – BENVENUTO**

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## I. PLANTA-INTERNATIONAL TEAM:



### **A/ AT UNIVERSITE GRENOBLE ALPES (UGA)**

#### **Academic coordinators:**

Christel Carles: [christel.carles@univ-grenoble-alpes.fr](mailto:christel.carles@univ-grenoble-alpes.fr)  
Prof. in Biology at UGA, [UFR Chimie-Biologie](#)  
Plant Sciences, Development, Genetics and Epigenetics  
[Laboratoire Physiologie Cellulaire Végétale \(LPCV\)](#)  
UMR CNRS 5168 - CEA - INRA1200 - UGA  
CEA, 17 rue des Martyrs, bât. C2 - Bureau 433  
38054 GRENOBLE Cedex 9 - FRANCE  
+33 (0)4 38 78 05 69

Florence Courtois: [florence.courtois@univ-grenoble-alpes.fr](mailto:florence.courtois@univ-grenoble-alpes.fr)  
Ass. Prof. in Biology and Plant Physiology at UGA, [UFR Chimie-Biologie](#), [LPCV](#)

Gabrielle Tichtinsky: [gabrielle.tichtinsky@univ-grenoble-alpes.fr](mailto:gabrielle.tichtinsky@univ-grenoble-alpes.fr)  
Ass. Prof. in Biology and Plant Development at UGA, [UFR Chimie-Biologie](#), [LPCV](#)  
+33 (0)4 38 78 41 95

#### **Clerical assistant:**

Sylvie CANAVESIO : [sylvie.canavesio@univ-grenoble-alpes.fr](mailto:sylvie.canavesio@univ-grenoble-alpes.fr)  
470 rue de la Chimie (Campus), André Rassat Building, office E10 (ground floor)  
+33(0)4 76 51 45 42

#### **Generic e-mail address:**

[ufrchimiebiologie-master-plantint@univ-grenoble-alpes.fr](mailto:ufrchimiebiologie-master-plantint@univ-grenoble-alpes.fr)

### **PLANT-Int websites:**

- **Institutional:** <https://master-biologie.univ-grenoble-alpes.fr/majors/planta-international-plant-int/planta-international-plant-int--298457.kjsp>
- **Pedagogical:** <https://formations.univ-grenoble-alpes.fr/fr/catalogue-2021/master-XB/master-biologie-vegetale-KISWRTVR.html>

### **B/ AT UNIVERSITA DEGLI STUDI DI MILANO (UniMi)**

Luca Gianfranceschi : [plant.science@unimi.it](mailto:plant.science@unimi.it)

Ass. Prof. at the UniMi - Dept. of Biosciences

<http://www.unimi.it/chiedove/ENG/schedaPersonaXML.jsp?matricola=15237>

2nd Floor, A Building

<https://goo.gl/maps/NtM3xMsRcXB2>

Camilla Betti

Ass. Prof. at the UniMi - Dept. of Biosciences

<https://www.unimi.it/it/ugov/person/camilla-betti>

Via Celoria 26 - 20133 - Milan (Italy)

<https://bioscienzebio.unimi.it/>

## **II. REGISTRATION AT BOTH UGA AND UniMi**



Registration at UGA for both UGA and UniMi students has to be done prior to your arrival in Grenoble.

Students who do not already live in Grenoble should inform Sylvie [sylvie.canavesio@univ-grenoble-alpes.fr](mailto:sylvie.canavesio@univ-grenoble-alpes.fr) about their exact date of arrival.

Students are expected to be in Grenoble on **Tuesday, the 1st of September 2022, 2pm** for the start of the university new academic year in room G09 of the Biology Department.

### **A/ AT UGA FOR UGA STUDENTS**

**Registration on the internet runs from 23/08/22 to 05/09/22**

Here is how to proceed:

- **Acquire the CVEC** (Contribution de Vie Etudiante et de Campus) by payment or exemption via this link : <https://cvec.etudiant.gouv.fr/>  
**With an annual amount of €95**, the CVEC aims to finance prevention actions and projects contributing to the improvement of living and study conditions and the revitalization of campus life.
- After downloading the certificate of acquittal of the CVEC you will have to **make your administrative registration on the UGA website** via this link : <https://www.univ-grenoble-alpes.fr/formation/admissions/candidater-et-s-inscrire/etape-2-inscription-administrative/>  
Once you have re-registered and paid **the community fees of 243€ by credit card (for students without a scholarship)**, you will be able to consult your file again or download the registration confirmation.
- Once you have validated your registration, you will receive a registration confirmation by email with the link to the "Digital Supporting Documents Service" platform on which you will have to deposit your supporting documents in digital format via this link: <https://pjweb-uga.grenet.fr/pjweb-uga/page/login.jsf>
- To pick up your certificate of registration, you have to go to the [l'intranet étudiant LEO](#), under "[Mon dossier web](#)".  
LEO Intranet login details will be emailed to you within a few days of your registration.

Below is a summary of the key steps to follow:

- It is of high importance that you first create a CVEC account (<https://cvec.etudiant.gouv.fr/>) and pay a fee called "Contribution vie étudiante et de campus". Registration at UGA cannot be completed if this fee is not paid. You will then get a certificate. Please keep it.
- Follow the online registration procedure through one of the links above.
- In late August, go to Sylvie's office for your student card to be issued.

## **B/ AT UGA FOR UniMi STUDENTS**

A specific registration file is sent by email and has to be filled in and returned **before 30/08/22**. Registration will be finalized upon arrival, in Sylvie's office (that is why it is of high importance that you keep her informed about your arrival date in Grenoble). In this purpose, please make an appointment with her as soon as possible so that she can proceed to your registration from **30/08/22 to 05/09/22 (student cards will be issued)**. This could also be done later – however - as the academic year starts on 01.09.2022, without a student card by this date, you will have trouble to get some student services (such as the library or the refectory).

## **C/ AT UniMi**

For information on the registration process at UniMi, please contact Luca Gianfranceschi and Camilla Betti ([plant.science@unimi.it](mailto:plant.science@unimi.it))

### III. HEALTH CARE



**Students coming from UniMi** have to request a **European Health Insurance Card (EHIC)** from the **local Italian Health Institution**, so that health care during their stay in France can be provided.

Likewise, UGA students have to request an EHIC from the *CPAM (Caisse Primaire d'Assurance Maladie)* a few weeks/months before leaving for UniMi at S2.

For more information: <https://www.ameli.fr/>

The EHIC can be requested online from your personal account.

### IV. FRENCH PUBLIC LIABILITY INSURANCE

Please note that in France, you are required to sign up for **public liability insurance (assurance responsabilité civile)**. That is basically an insurance contract that protects you any time in case of accident (caused to you or by you). Such insurance is usually included when subscribing to a house insurance contract - **which is also compulsory to get upon arrival in Grenoble**.

Here are some French insurance companies:

**Groupama:** <http://www.groupama.com/fr/>

**MAE:** <https://www.mae.fr/>

**MACIF:** <https://www.macif.fr/assurance/particuliers>

**MAIF:** <https://www.maif.fr/>

**MMA:** <https://www.mma.fr/>

**GMF:** <https://www.gmf.fr/>

**MAAF:** <https://www.maaf.fr/fr/assurance>

Banks also offer such service, however they are usually more expensive.

## V. ACCOMMODATION

### A/ IN GRENOBLE

UniMi students can book a room in an UGA student dorm. Application should be done via the following link:

<https://uga.moveonfr.com/form/5a8692098b811b0f63000002/eng>

At some point, your host faculty will be requested: enter "Chemistry and Biology" or "Chimie-Biologie".

The deadline to apply for accommodation already booked for PLANT-Int/Plant Science students was 23.07.2022, but your applications will still be taken into consideration, provided that there are some free rooms left.

If you are not enrolled for a room in the end, please have a look at:

-ISSO (International Students and Scholars Office) can help you with all matters related to the French health care system, adjusting to life in France, accommodation, residence permits etc.:

<https://international.univ-grenoble-alpes.fr/fr/etudiant/>

<https://international.univ-grenoble-alpes.fr/en/student/>

[studenthousing@univ-grenoble-alpes.fr](mailto:studenthousing@univ-grenoble-alpes.fr)

- <https://www.pap.fr/annonce/locations-isere-38-g402>

- [https://www.leboncoin.fr/annonces/offres/rhone\\_alpes/](https://www.leboncoin.fr/annonces/offres/rhone_alpes/) (toutes catégories --> immobilier -> locations, colocations)

A list of private student dorms will also be sent to you.

In France, in order to rent a room or an apartment, you need to show some financial guarantees to the landlord and have someone for financial back up, called "cautionnaire" (a family member for example). If you do not have such a financial back up, please have a look at <https://www.visale.fr>. This is basically a french organisation that can help students with getting a backed-up when renting an accommodation.

### B/ IN MILAN

A list of residences with an agreement with the University of Milan La Statale is available here: <http://www.unimi.it/ENG/student/102725.htm>

University residences: [www.collegiodimilano.it](http://www.collegiodimilano.it) and <https://www.camplus.it/>

Other alternatives:

[www.place4you.it](http://www.place4you.it)

[www.camplusliving.it](http://www.camplusliving.it)

[www.abitaplus.it](http://www.abitaplus.it)

[www.agenziauni.comune.milano.it](http://www.agenziauni.comune.milano.it)

<http://www.lambrate-hostel.it/>

<http://www.expocollege.it/web/guest>

[www.realegest.it](http://www.realegest.it)

[www.chiaralba.com](http://www.chiaralba.com)

[www.residencepdn.it](http://www.residencepdn.it)

[www.lacordata.it/casafontana](http://www.lacordata.it/casafontana)  
<http://www.ostellolacordata.com/ita/index.html>  
[www.affittistudenti.it](http://www.affittistudenti.it)  
[www.kijiji.it](http://www.kijiji.it)  
[www.bakeca.it](http://www.bakeca.it)  
[www.easystanza.it](http://www.easystanza.it)  
[www.secondamano.it](http://www.secondamano.it)  
[www.affitto.it](http://www.affitto.it)  
[www.affittasi.it](http://www.affittasi.it)  
[www.mercatouniversitario.it](http://www.mercatouniversitario.it)

In any case, the International relations office is available to offer students all the necessary support: [international.programmes@unimi.it](mailto:international.programmes@unimi.it)

## **VI. FRENCH LANGUAGE COURSES**

You will get the opportunity to learn French while studying at UGA. CUEF (Centre universitaire d'études françaises) offers French courses for every level throughout the year.

For more information: <https://cuef.univ-grenoble-alpes.fr/>

If you are interested in taking French classes, please note that they are not included in the PLANT-Int teaching programme, i.e you will have to pay extra. A leaflet with the French courses prices is provided with this students' guide. Registration for French lessons has to be done directly at CUEF, anytime. It is located on the Campus :

**Centre universitaire d'études françaises (CUEF) - Université Grenoble Alpes**

**Bâtiment Stendhal**

**1491 rue des résidences**

**38400 Saint-Martin-d'Hères**

**Tram B or C - Stop « Condillac »**

A language proficiency test has to be taken upon registration. A short interview is also carried out. At the very end of the courses, you will be handed a certificate. Please be aware that no ECTS will be awarded for French lessons.

This is one of the best price options:

- French classes throughout S1, from 26.09 to 05.12.2022 (10 weeks, 2h/week).  
Lessons are held in the evening from 6.30 to 8.30 pm (days on which lessons are held can be chosen. Please get in touch with CUEF): 210 euros

For other alternatives, please have a look at the CUEF leaflet.

Another nice way to learn French for free is to find a "tandem partner" with **IntEGre** (<https://www.integre-grenoble.org/>) – a student association.

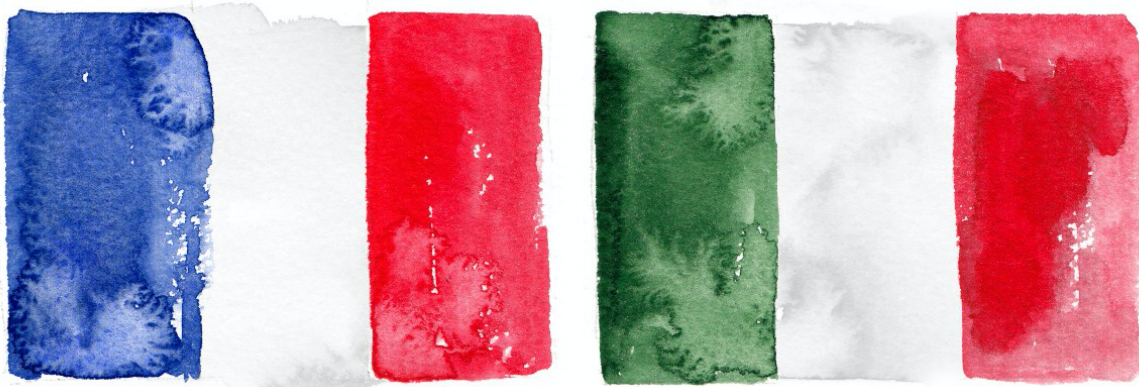
## **VII. ITALIAN LANGUAGE COURSES**



Italian language courses are offered by a specific UGA Faculty called *Maison des Langues*.

Here is its website: <https://sdl.univ-grenoble-alpes.fr/accueil-182978.kjsp>

Again, these courses are not included in the PLANT-Int teaching programme and no ECTS will be granted. Interested students have to get in touch with *Maison des Langues* and pay extra to attend Italian lessons.



## VIII. FINANCIAL AIDS

### A/ FOR UGA STUDENTS GOING TO UniMi AT S2

PLANT-Int is being subsidized by the **Région Auvergne-Rhône-Alpes** that should provide outgoing students (whose home Institution is UGA) with a **financial aid** (approx. 1000 euros) during their stay in Milan.

About 70% of the PLANT-Int scholarship will be paid upon arrival in Milan (late January 2023).

For this, students will have to fill in and sign the form “*Décision individuelle d’attribution \_étudiant sortant\_Aides à la mobilité SCUSI*” prior to their stay in Milan.

Upon arrival in Milan, students have to get signed a certificate by a UniMi representative, proving that the student is safely arrived.

**During the stay in Grenoble and Milan, it is of high importance that you promote the scholarship, as it is granted by the Auvergne-Rhône-Alpes Region** ([www.auvergnerhonealpes.fr/](http://www.auvergnerhonealpes.fr/)). As an example, at the very end of an oral presentation, you can mention on a slide that your stay in Milan has been made possible both by this grant and the Auvergne-Rhône-Alpes Region. You will then have to provide us with your powerpoint presentation, so that we can send it to the “Conseil Régional” as a proof. This procedure is a term in the contract that grants UGA the PLANT-Int subsidy. A powerpoint presentation is given as an example. We will accept any other form of publicity as long as you can prove that you actually promoted the Auvergne-Rhône-Alpes Region.

At the very end of your stay in Milan, the pending amount of the scholarship (about 30%) will be paid upon receipt of both another certificate and a report about your stay (“Rapport de fin de mobilité”).

In addition to the Région Auvergne-Rhône-Alpes fellowship, there are possibilities to apply to other Master fellowships from the UGA: **Erasmus +** (procedure pending for students whose home Institution is UGA), or **Idex** or **EUR** (for students who got their latest degree in a foreign university).

Attention: be careful with the Région Auvergne-Rhône-Alpes fellowship, as there is no cumulation possible with another exchange in the region such as BRI.

You will find more information about both scholarships here below:

<https://www.univ-grenoble-alpes.fr/fr/grandes-missions/international/votre-sejour-a-l-uga/etudier-a-l-uga/bourses-et-financements-pour-les-etudiants-internationaux-venant-a-titre-individuel-77774.kjsp>

<https://info.erasmusplus.fr/>

## **B/ FOR UniMi STUDENTS**

For information on available scholarships granted by UniMi, please contact Luca Gianfranceschi ([plant.science@unimi.it](mailto:plant.science@unimi.it)).

## **IX. HOLIDAYS AND DAYS-OFF**

### **A/ IN FRANCE**

**Holidays at UGA during S1:** 29.10.22 -07.11.22

#### **Days off in France during S1:**

Tuesday, November 1<sup>st</sup>, 2022

Friday, November 11<sup>st</sup> 2022

Sunday, December 25<sup>th</sup>, 2022

Sunday, January 1<sup>st</sup>, 2023

### **B/ IN ITALY**

#### **Days off in Italy during S2:**

12 Apr Sun Easter Sunday

13 Apr Mon Easter Monday

25 Apr Thu Liberation Day

1 May Wed International Workers' Day

2 Jun Sun Republic Day

No lectures is held on these days

## **X. USEFUL LINKS FOR GENERAL MATTERS**

### **A/ IN GRENOBLE**

**ISSO (International Students and Scholars Office)** can help you with all matters related to the French health care system, adjusting to life in France, accommodation, residence permits etc.:

<https://international.univ-grenoble-alpes.fr/fr/etudiant/>  
<https://international.univ-grenoble-alpes.fr/en/student/>

**IntEGre (International Etudiants Grenoble)** is a student association that can help you with life on campus, discovering Grenoble, finding a tandem partner and so on:

<https://www.integre-grenoble.org/>  
<https://www.integre-grenoble.org/homepage>

**Buddy System** is a networking platform of peer-to-peer student mentoring, you can become a Buddy for an international student or be helped by a local student. After arriving on <https://buddysystem.eu/en/>, register and the local coordinator of your city will be able to assign you a Buddy.

**Student jobs offered by Université Grenoble Alpes:**

<https://emplois-etudiants.univ-grenoble-alpes.fr/node/1>

**Places where to buy clothes, food and furniture at low prices:**

<https://www.leboncoin.fr/> (also useful to find an accommodation)  
<https://vide-greniers.org/>  
<http://laremise-asso.org/>  
<http://www.episol.fr/>

**Getting around:**

<https://www.ter.sncf.com/auvergne-rhone-alpes/offres/tarifs/illico-solidaire>  
<https://www.oui.sncf/>  
<https://www.tag.fr/>  
<http://www.metrovelo.fr/>  
<https://www.lyonaeroports.com/acces-transport/navette-bus/grenoble>  
<https://www.itinisere.fr/>

**Libraries:**

<https://bibliotheques.univ-grenoble-alpes.fr/accueil-125500.kjsp>  
<http://www.bm-grenoble.fr/>  
<http://www.bm-grenoble.fr/657-bibliotheque-municipale-internationale.htm>

**French institutions:**

<http://www.crous-grenoble.fr/>  
<https://etu.univ-grenoble-alpes.fr/>  
<https://www.grenoble-tourisme.com/fr>  
<https://www.caf.fr/>

<https://www.ameli.fr/>

## **B/ IN MILAN**

**You will have to get a fiscal code before your arrival in Italy.**

**More information at the Lyon Consulate :** [scuola.lione@esteri.it](mailto:scuola.lione@esteri.it)

For more information on the city of Milan, activities, transport, useful telephone numbers, etc., students can consult the "Study in Milan"

([http://www.studyinmilan.net/index.phtml?Id\\_VMenu=510](http://www.studyinmilan.net/index.phtml?Id_VMenu=510)) website and UniMi Welcome Desk

(<http://www.unimi.it/ENG/student/52904.htm>), UniMi Welcome Guide

(<http://www.unimi.it/cataloghi/unicom/internazionale/Welcome%20Desk%20ENG%202017-18.pdf>).

## **XI. USEFUL LINKS FOR JOBS AND INTERNSHIPS**



### **Students networking**

- Glob'Alps : <http://globalps.org>
- BioDocs Lyon : <http://www.biodocslyon.com>
- Réseau BioTechno : <http://www.reseau-biotechno.com>

### **Applying to internships / short-term contracts**

- Academic Labs at UGA: LPCV, CERMAV, LECA:

<http://big.cea.fr/drf/big/english/PCV>

<http://www.cermav.cnrs.fr/>

<http://www-leca.ujf-grenoble.fr/>

- at UniMi: [http://www.campagnenaturalistiche.unimi.it/offerte\\_tesi/](http://www.campagnenaturalistiche.unimi.it/offerte_tesi/)

- Companies, startups, etc:

- **Total**

- **Italpollina**: R&D for organic fertilizers <http://italpollina.com/>

- **Biomede**: phytoremediation <http://biomede.fr/en/>

- **BASF Milly-la-Forêt**: Research and development station for wheat improvement, from seed to harvest. [https://www.basf.com/fr/fr/who-we-are/BASF\\_en\\_France/Strategie-et-Organisation-France/Milly-la-Forêt.html](https://www.basf.com/fr/fr/who-we-are/BASF_en_France/Strategie-et-Organisation-France/Milly-la-Forêt.html)

- **Linksium** (Technology transfer & startup building): <https://www.linksium.fr>